OFFICIAL PROCEEDINGS

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

REGULAR MONTHLY MEETING – NOVEMBER 7, 2011

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met for a public hearing on Monday, November 7, 2011, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were Mr. Bradley J. Cantrell, President; Mr. Elton J. LeBlanc, Vice President; Mr. P. James DiFatta, Treasurer and Mr. Charles H. Reppel, Commissioner. Absent was Mr. Harold J. Anderson, Secretary. Also present were Dr. Robert J. Scafidel, Executive Director; Ms. Denise Griffin, Executive Secretary; Mr. Drew Heaphy, Director of Administration; Mr. Jerry Graves, Director of Operations; Mr. David Fennelly, Associated Terminals; Mr.’s David Boyd and Suresh Shah, Burk-Kleinpeter; Mr. Jim Simmons, N-Y Associates and Mr. William Evans, URS.

President Cantrell asked if there were any public comments in accordance with R.S. 42:5(D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, the Board unanimously approved the minutes of the regular meeting held on October 11, 2011.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, the Board unanimously approved a new lease for Hamilton Enterprise, Inc. for 25, 210 sq. ft. of storage space in Bldg 173; 8, 500 sq. ft. of storage space in Bldg. 172 &173A and 640 sq. ft. of laydown area located in the Chalmette Terminal.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, the Board unanimously approved a new lease for Realures, LLC for 6,000 sq. ft. of space in Building 140 located in the Chalmette Terminal.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, the Board unanimously approved Change Order No. 2 for Hamp’s Enterprises relating to the Demolition of Building #171 – Personnel Building project. An underrun of $530.00.

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, the Board unanimously approved to request bids for the acquisition of a Guard Shack for the Chalmette Terminal.

President Cantrell recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported the operating and capital budgets are on track; however, the Port is waiting on Ad Valorem. Mr. Heaphy also reported on professional services, Lessee Arrears and the need for a Budget Adjustment. President Cantrell thanked Mr. Heaphy for his report.

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President Cantrell recognized Dr. Scafidel who gave the Executive Director’s Report. Dr. Scafidel reported on construction projects, Port/Tenant Marquee and the on- going FY 2010-2011 Audit.

President Cantrell asked if there were any Old Business. Not hearing from anyone, he proceeded with the meeting.

President Cantrell asked if there were any New Business. Not hearing from anyone, he proceeded with the meeting.

On motion of Mr. DiFatta, seconded by Mr. Reppel, the meeting was adjourned.

/s/ Harold J. Anderson, Secretary